

Toledo Municipal Court COVID-19 Action Plan

In the interest of public health during the COVID-19 pandemic, Toledo Municipal Court is modifying its operations effective Monday, March 16th. A summary of these changes is outlined below.

Duties Court

Until further notice, the only unscheduled appearances permitted will be individuals appearing to resolve open warrants or bench warrants. Other unscheduled matters will need to be resolved at the next court date. The Court will no longer perform marriage ceremonies until further notice. Unscheduled matters that need to be addressed must be addressed through the filing of a motion.

Emergency Motions for Continuances in Criminal Cases due to the Pandemic.

Beginning Monday, March 16 the Court will suspend certain local rules to permit individuals to file a motion for continuance in a criminal or traffic cases due the pandemic. These motions will be available online for completion and submission through email, fax or e-filing will be encouraged.

Small Claims Cases

All small claims cases scheduled with a court date between Monday, March 16 and Friday, May 29 are cancelled. These cases will be reset to a date after June 1. The Clerk will notify parties of the new court date. Incoming matters will be scheduled for a date after June 1 until further notice.

Proceedings in Aid and Garnishment Hearings

All Proceedings in Aid and Garnishment Hearings with a court date between Monday, March 16 and Friday, May 29 are cancelled. These cases will be reset to a date after June 1. The Clerk will notify parties of the new court date. In addition, in garnishment cases where the defendant has submitted to the court a hearing request card or form the following order will be entered on the case:

“Garnishment stayed. No deductions pending further hearing. Clerk to notify plaintiff, defendant and respondent.”

Incoming matters will be scheduled after June 1 until further notice.

Assigned Civil Cases.

Judges will be taking individual action to reset their civil cases. Individuals with civil cases assigned to a Judge should contact the court to determine whether they should report. Expect most civil cases scheduled for March to be rescheduled.

In-Custody Arraignments

All In-Custody Arraignments will be conducted at the jail. In-custody misdemeanor and felony arraignments will be conducted by the courtroom four Judge. In addition, the courtroom four Judge will also handle the appearances for defendants with assigned cases that are arrested on a bench warrant.

Out of Custody Arraignments

All Out of Custody Arraignments will be combined into one docket. Out of custody misdemeanor and felony arraignments will be conducted by the courtroom three Judge. This docket will be conducted in courtroom four.

Housing Cases

Second causes of action hearings and hearings regarding monetary damages will be reset and newly filed matters will be set after June 1.

Mediation/CDSP

CDSP will not accept community referrals until further notice.

These measures are in addition to the measures taken yesterday. Effective Thursday, March 12th, Toledo Municipal Court reduced reporting for some moderate risk probationers. In addition, the court also ordered the stay of fines, costs and fees that are due between March 11 and June 1. These fines, costs and fees have been continued for an additional 90 days from the original due date.